capsul

MB3300 MFP

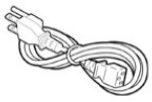
Quick Start Guide

GET IT READY

1 Unpack the MFP

Inside the box: the MFP, power cord, USB cable, and a CD with the driver and manual. Keep the box and packing for future moves.

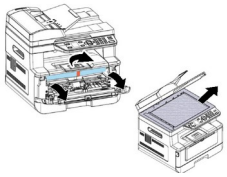

MFP

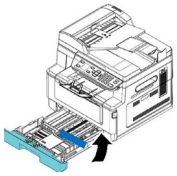

Power cord


USB cable

2 Remove the packing

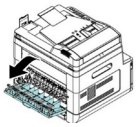
Remove the tape from the document feeder and the paper tray. Take out the packing inside the front cover and under the document cover.

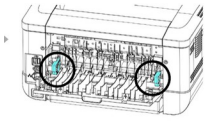

Front cover and scanner

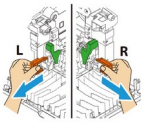

Paper tray

3 Remove shipping spacers

Open the rear cover and remove the orange spacer on each side of the paper path. They protect the MFP during shipping.


Open the rear cover


Find both spacers



Pull them out

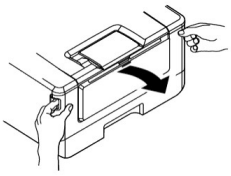
4 Get the toner ready

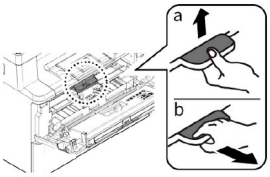
Open the front cover and pull out the drum and toner by its handle.

Remove the tape and label from the drum, and pull the toner's seal all the way out. Tilt the toner up and down, then side to side, 10 times.

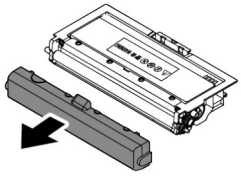
Click the toner into the drum, slide the assembly in, press the toner down, and close the cover.

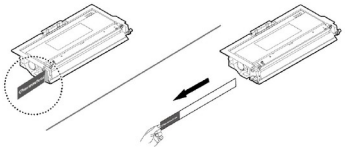
Careful: don't touch the drum's surface, and don't leave the drum out in the light for more than a few minutes.

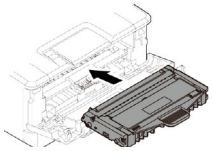

Open the front cover

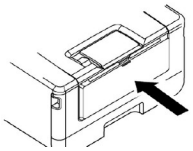


Pull out the drum


Remove the sheet

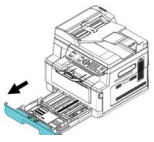

Pull out the seal

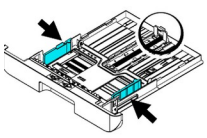

Slide it back in

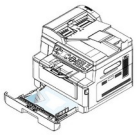

Close the cover

5 Load paper

Pull out the tray, slide the guides to your paper size, and load paper print side down. Push the tray back in and lift the paper stopper.


Pull out the tray

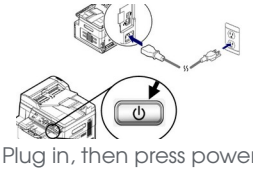

Set the guides


Load paper, push it in

6 Turn it on

Plug in the power cord and press the power button. Its light stays on while the MFP is on.

To turn it off, hold the power button for 3 seconds.


Plug in, then press power

Next: turn over to connect and print

Help and downloads: **capsuloffice.com/support**

capsul

MB3300 MFP

Quick Start Guide

CONNECT AND PRINT

7 Connect to your network

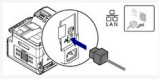
Wi-Fi, set up from your phone

1. Find the MFP's network name next to the Wi-Fi symbol on its screen, or press Menu › Information › AP Mode SSID. It looks like PRT-53BEFD.
2. On your phone, go to Settings › Wi-Fi and join that network. A "no internet" warning is normal.
3. Open your phone's web browser and go to 192.168.200.1.
4. Tap Properties at the top right, then Wi-Fi settings › Search AP. Choose your network, enter its password, and tap Connect. A notice that the wired network will turn off is normal.
5. The MFP's IP address appears on its screen. Switch your phone back to your usual Wi-Fi.

Network cable

Plug a network cable from your router or switch into the LAN port on the back.

The MFP shows its IP address on the screen once it connects.



USB cable (one computer)

Run the driver installer first. Plug in the cable only when the installer asks for it.



8 Find the IP address



Once connected, the IP address shows on the home screen.

You can also press Menu › Information › IP Address.

Write your IP address here

9 Print

Windows

Download the driver from capsuloffice.com/support and run it.

Network: choose TCP/IP, then enter the IP address or use Automatic Search.

USB: choose USB.

iPhone or iPad

Join the same Wi-Fi network as the printer.

Open the document, tap Share, then Print.

Choose the Capsul printer and tap Print.

Android

Install Mopria Print Service from Google Play.

Join the same network as the printer.

Choose Print in your app, then pick the Capsul printer.

Drivers, the full user manual, and help: **capsuloffice.com/support**

Everything you need, nothing you don't.

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