capsul

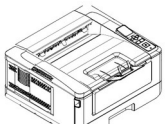
PB4000 Printer

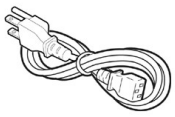
Quick Start Guide

GET IT READY

1 Unpack the printer

Inside the box: the printer, power cord, USB cable, and software CD. Keep the box and packing for future moves.

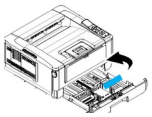

Printer


Power cord


USB cable

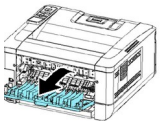
2 Remove the packing

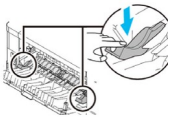
Peel off all of the orange tape and packing. Pull out the paper tray and lift out the cushion.

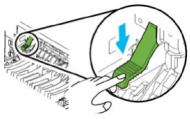

Cushion in the paper tray

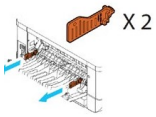
3 Remove shipping spacers

Open the rear cover. Pull down both ends of the paper path and the green release arms, then remove the two orange spacers.


Open rear cover


Pull down ends


Press green arms



Remove spacers

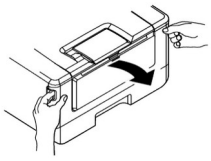
4 Get the toner ready

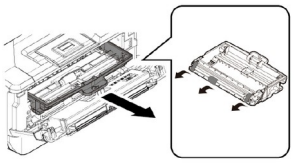
Open the front cover, lift the drum handle, and pull out the drum and toner.

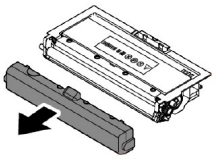
Remove all tape and protective sheets. Push the latch to separate the toner from the drum, then pull the toner's seal all the way out.

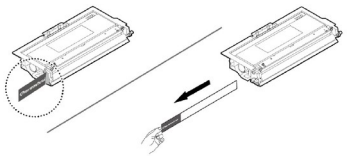
Click the toner back into the drum, slide the assembly in, press the handle down, and close the cover.

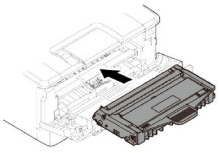
Careful: don't touch the drum's surface, and don't leave the drum out in the light for more than a few minutes.

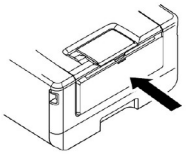

Open the front cover


Pull out the drum


Remove the sheet

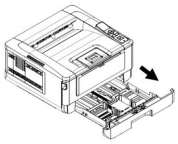

Pull out the seal

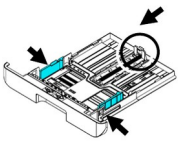

Slide it back in

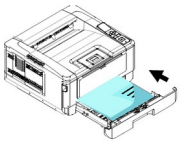

Close the cover

5 Load paper

Pull out the tray, slide the guides to your paper size, and load paper print side down. Push the tray back in.


Pull out the tray

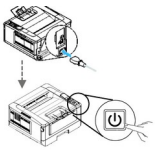

Set the guides


Load paper, push it in

6 Turn it on

Plug in the power cord and press the power button.

To turn it off, hold the power button for 5 seconds.


Plug in, then press power

Next: turn over to connect and print

Help and downloads: **capsuloffice.com/support**

capsul

PB4000 Printer

Quick Start Guide

CONNECT TO WI-FI AND PRINT

7 Connect to Wi-Fi from your phone

1. On the printer, press OK, choose Information, then AP SSID. Note the network name. It looks like PRT-54187A.
2. On your phone, open Settings › Wi-Fi and join that network. A "no internet" warning is normal.
3. Open your phone's web browser and go to 192.168.200.1.
4. Tap Network › Wi-Fi Settings › Search AP. Choose your network, enter its password, and tap Connect. A notice that the wired network will turn off is normal.
5. The printer's IP address appears on its screen. Switch your phone back to your usual Wi-Fi.

The printer's setup page

192.168.200.1

Write your printer's IP address here

Want pictures? The Wi-Fi Setup Guide is at capsuloffice.com/support.

8 Print. No driver needed.

Computers and phones on the same network print with what's already built in.

Windows

1. Open Settings › Printers & scanners.
2. Select Add device (Add a printer or scanner on Windows 10), then choose the Capsul PB4000.

Mac

1. Open System Settings › Printers & Scanners.
2. Click Add Printer, Scanner, or Fax, then choose the Capsul PB4000.

iPhone or iPad

1. Open the document, tap Share, then Print.
2. Choose the Capsul PB4000 and tap Print.

Android

1. Install Mopria Print Service from Google Play.
2. Choose Print in your app, then pick the Capsul PB4000.

9 Other ways to connect

Network cable

Plug a cable from your router into the LAN port on the back. The IP address shows on the screen once it connects.

USB cable

For one computer. Install the driver first, and plug in the cable only when the installer asks for it.

Driver (optional)

Only needed to print over USB. Download it from the support site below.

Drivers, the full user manual, and help: **capsuloffice.com/support**

Everything you need, nothing you don't.

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